

**Governance and Audit Committee Action List**  
**19<sup>th</sup> October 2023**

<b>Action</b>	<b>Subject/ Meeting</b>	<b>Officer</b>	<b>Outcome</b>	<b>Due date</b>	<b>Action Status</b>	<b>Recommended to close Action Yes/No</b>
1	Action List: Statement of Accounts 2021/22	Jon Davies	Finance Team capacity – update on progress/outcomes. Chair to have early sight of paper	January /February 2024 meeting	OPEN	No
2	Action List: Audit Wales Work programme: Council progress	Matthew Gatehouse/ Richard Jones/Hanna h Carter	People Strategy and Asset Management Plan to be reported on separately in future.	11 <sup>th</sup> January 2024	OPEN	11 <sup>th</sup> January 2024
3	Action List: Whole authority Complaints report	Annette Evans/ Matt Gatehouse	A weighting system to be considered for future reports.	Next scheduled Report	OPEN	No
4	Freedom of Information, Data Protection and Data Subject Access Requests	Kath Evans/ Sian Hayward	a) Information was requested on governance arrangement for the policies for these areas.as the Committee has not received any policies for review and endorsement. b) Deputy Chief Executive to consider which corporate risk control policies (extending beyond IT and data protection) that the Committee should periodically review and recommend for approval across the authority.	Response circulated 6 <sup>th</sup> December 2023  April 2023	a) OPEN  b) OPEN	Yes  No

5	Counter Fraud, Corruption and Bribery Policy	Peter Davies/ Matthew Gatehouse/ SallyThomas	<p>a) Deputy Chief Executive to raise with the Head of HR, and report back accordingly:</p> <p>i) How concerns are raised under the Whistle Blowing Policy and whether consideration will be given to receipt of concerns at independent board or other appropriate level, also:</p> <p>ii) Taking into account the terms of reference of this committee, how best to report on instances of whistleblowing.</p>	11 <sup>th</sup> January 2024	OPEN	No
6	Regulation of Investigatory Powers Act 2000	Geraint Edwards,	<p>Provide the Committee with information:</p> <ul style="list-style-type: none"> <li>• on the legislation regarding the sale of nitrous oxide, the potential penalties for retailers and information on such items banned from sale outside of today's meeting.</li> <li>• on the legislation surrounding sale of vapes and vapes products and potential penalties</li> <li>• The use of social media accounts to detect fraud e.g. benefits.</li> </ul>	11 <sup>th</sup> January 2024  Response to be provided by e mail after the meeting	OPEN	Yes